



**Notice is hereby given that the 16th ANNUAL CHAPTER MEETING of
ASSOCIATION FOR LEARNING ENVIRONMENTS AUSTRALASIA
WESTERN AUSTRALIA CHAPTER**
will be held on-line (Teams meeting)
Thursday 14 September 2023, at 12:00pm

Please email all matters for General Business to WA Chapter Secretary, stuart.neal@slavinarch.com.au, no later than **COB Monday 11 September 2023**

Note that only matters previously submitted for the Agenda will be dealt with at the ACM.

BUSINESS

- a) **WELCOME**
- b) **ATTENDANCE / APOLOGIES**
- c) **PRESENTATION OF REPORTS**
Chair's Report, Regional Representative's Report, Treasurer's Report
- d) **ELECTION OF POSITIONS (THIS IS A NON VOTING YEAR FOR CHAIR ELECT)**
- e) **COMMITTEES REPORTS**
Events, Advocacy and Partnership, Sponsorship, Communications, Membership, WA Chapter Awards
- f) **OTHER BUSINESS**

VOTING RIGHTS

All members are entitled to be present and vote at the Annual Chapter Meeting

PROXIES

Any member entitled to vote may appoint another member to vote as Proxy
A proxy form is to be completed by the member and emailed to WA Chapter Secretary stuart.neal@slavinarch.com.au **by 11 September 2023**