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| **ANNUAL MEETING OF THE VICTORIA CHAPTER OF LEARNING ENVIRONMENTS AUSTRALASIA** |

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| **ANNUAL MEETING AGENDA** |

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| **THURSDAY 9TH NOVEMBER 2023** **VENUE: CRAFT & CO - 390 Smith St, Collingwood VIC 3066** |

| **No.** | **Item** | **Action** |
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| **1.0** | Present & Apologies | Scott Alterator |
| **2.0** | Confirmation of the Minutes of the 2022 Annual Meeting | Scott Alterator |
| **3.0** | Annual Report from the Chair | Scott Alterator |
| **4.0** | Annual Report from the Treasurer | Johnsen Lim |
| **5.0** | Committee Elections   1. 2024 / 2025 Victorian Chapter Committee Members 2. Chair Elect | Emily Flint |
| **6.0** | Other Business:   1. Handover to 2024 / 2025 Victorian Chapter Chair | Scott Alterator / Georgi Fairley |
| **7.0** | Conclusion of Annual Meeting | Georgi Fairley |