NOTICE OF
LEARNING ENVIRONMENTS AUSTRALASIA
ANNUAL GENERAL MEETING No 9

Notice is hereby given that the ninth Annual General Meeting of
Learning Environments Australasia Ltd
will be held at the
South Melbourne Primary School, 129 Ferrars Street,
Southbank Melbourne VIC 3006
on
Friday 16 November 2018 at 5.35pm AEST

Please submit all matters for General Business no later than
COB Friday 2 November 2018
Note that only matters previously submitted for the Agenda will be dealt with at the AGM.

BUSINESS

Confirmation of the Minutes of Eighth AGM held on Friday 10 November 2017 at Centenary Library Complex, Anglican Church Grammar School, Oaklands Parade, East Brisbane QLD 4169

a) Receipt and Adoption of Reports
b) Receipt and Adoption of the Accounts for the period ending 30 June 2018
c) The Appointment of the Auditor
d) Fixing of Auditors Remuneration
e) Election for the position of Chair-Elect, Treasurer and Secretary 2019 to 2021
f) Life Membership

VOTING RIGHTS
All members are entitled to be present at the venue and vote at the Annual General Meeting.

PROXIES
Any member entitled to vote may appoint another member to vote as Proxy
A proxy form is to be completed by the member and emailed to Learning Environments Administrator admin@a4le.org.au ***by 14 November 2018***

Please submit any matters for business to admin@a4le.org.au ***by COB 2 November 2018***

Learning Environments Australasia
PO Box 149
Beechworth VIC 3747

ACN 108 413 074
4 October 2018